



# Congressman Tom Perriello

Fifth Congressional District of Virginia

U.S. Service Academy Nomination  
Application Packet

Application Deadline: October 30, 2009

Office of Congressman Tom Perriello  
ATTN: Ms. Brennan Johnson  
313 2<sup>nd</sup> Street SE, Suite 112  
Charlottesville, VA 22902  
(434) 293-9631



Dear Applicant,

I consider it a great honor to nominate young men and women from the Fifth District to our nation's five Service Academies: The United States Air Force (USAFA), Naval (USNA), Military (USMA), Merchant Marine (USMMA), and Coast Guard (USCGA) Academies. Nominations are required for all but the U.S. Coast Guard Academy, to which appointments are made on the basis of an annual nationwide competition.

To be considered for an appointment to a service academy, an applicant must meet the eligibility requirements established by law and be nominated from an authorized person including a Member of the United States Senate or the House of Representatives. I may nominate applicants who reside in the 5th District of Virginia. An applicant for a nomination must meet the following eligibility requirements as of July 1 of the year of admission to a service academy.

- He or she must be at least 17 years old, but not have passed the 23rd birthday
- must be a United States citizen
- must be unmarried, not pregnant, and have no legal obligation to support children or other dependents.

As competition for nomination and appointment is fierce, it is wise for all interested persons to apply through all sources for which they are eligible and for all Academies in which they have a real interest. An individual may be nominated by more than one nominating authority and/or to more than one Academy.

Please note that you must start an application process with the academy you are applying to as well as the nomination process through my office.

#### Guide to Nominations for USAFA, USMA, USNA

As a Congressman, I am entitled to fill five slots at each Academy. I may only nominate young men and women to a particular Academy when a vacancy arises due to graduation or withdrawal. For each vacancy, I may nominate ten candidates on a strictly competitive basis to fill the vacancy. One of the ten nominees will be offered appointment by the admissions authorities. They take into consideration a nominee's academic record, extracurricular and athletic activities, physical aptitude, ACT and/or SAT scores, leadership ability, and medical qualifications. Such facets of an applicant's record are also considered during the nomination selection process. No person will be offered admission if he or she does not meet the physical standards of the Academy unless awarded a medical waiver. The other nine nominees, assuming they meet the Academy's minimum requirements, are placed into a nationwide qualified candidate pool, which the Academy selects from at their discretion.

#### Guide to Nominations for USMMA

The U.S. Merchant Marine Academy uses state quotas rather than Congressional district quotas to determine admission. Each Representative and each Senator may nominate ten candidates each year to compete for one of Virginia's five slots. The Academy chooses the five candidates to fill Virginia's allotment. The remaining candidates, assuming they meet the Academy's minimum requirements, are placed into a nationwide qualified candidate pool, which the Academy selects from at their discretion.

The application deadline is **October 30, 2009**. The application and required materials **MUST** be postmarked by this date or the application will not be given consideration. Please mail your application and required materials in one sealed packet to Ms. Brennan Johnson in my Charlottesville Office.

A candidate's information packet must contain the following materials to be considered for nomination. Please follow directions carefully. Applications which do not meet these specifications will not be considered.

**1. Completed application**

**2. Three Letters of Recommendation**

- Individuals used as references may not be relatives of the applicant.
- One letter must be from a high school teacher or administrator.
- Must arrive in individually sealed envelopes with the reference's signature along the seal.

**3. Essay**

- The essay should be no longer than 500 words explaining the candidate's desire to attend an Academy, and his or her qualifications.

**4. Resume**

- A resume of community service, academic, social, and athletic accomplishments.

**5. Academic Transcript**

- An officially certified high school transcript from most recent grading period which includes GPA and class rank.
- Included in a sealed envelope from your school's registrar

**6. SAT/ACT Scores**

- The applicant must request that his or her SAT/ACT scores be sent directly to my Charlottesville office. The SAT code is 5988, and the ACT code is 7728.
- Applicants are required to take the SAT and/or the ACT at least once prior to applying.

**Mid-November to Early December 2009**

Interviews with my Service Academy Advisory Board will be held for qualified candidates with completed applications. My office will notify each applicant with specific information regarding interviews in due course.

**Mid-December 2009 to Early January 2010**

Selected nominees will be contacted by my office.

Thank you for your interest in serving our nation. Please contact my office with any questions about the application or the nomination process.

Respectfully,

A handwritten signature in black ink, appearing to read "Tom Perriello".

Tom Perriello  
Member of Congress

**Congressman Tom Perriello  
Fifth Congressional District of Virginia  
Service Academy Application Form**

**PERSONAL INFORMATION:**

Full Legal Name: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_

Sex: \_\_\_\_\_

Social Security Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Permanent Address: \_\_\_\_\_

Temporary Address (if applicable): \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Names of Parents/Guardians: \_\_\_\_\_

Daytime Phone of Parents/Guardians: \_\_\_\_\_

Address (if different from above): \_\_\_\_\_

**EDUCATIONAL INFORMATION**

Current High/Preparatory School: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

GPA (weighted): \_\_\_\_\_

GPA (unweighted): \_\_\_\_\_

Class Ranking: \_\_\_\_ of \_\_\_\_

SAT Scores: Math: \_\_\_\_\_ Verbal: \_\_\_\_\_

Writing: \_\_\_\_\_

Test Date: \_\_\_\_\_

Math: \_\_\_\_\_ Verbal: \_\_\_\_\_

Writing: \_\_\_\_\_

Test Date: \_\_\_\_\_

ACT Scores: Composite Score: \_\_\_\_\_

Test Date: \_\_\_\_\_

Composite Score: \_\_\_\_\_

Test Date: \_\_\_\_\_

## ACADEMY PREFERENCE

Please rank your preferences for the four service academies. Write 1 for your first choice, 2 for your second choice, etc. If you are not interested in a particular academy, write N/A. Applicants are responsible for initiating a pre-candidate file at each Academy to which they are seeking a nomination.

### **U.S. Air Force Academy**

Choice: \_\_\_\_\_

Office of Admissions  
2304 Cadet Drive, Suite 200  
USAF Academy, CO 80840-5025  
Phone: (800) 443-9266  
[www.usaf.edu](http://www.usaf.edu)

### **U.S. Military Academy**

Choice: \_\_\_\_\_

Office of Admissions  
606 Thayer Road  
West Point, NY 10996-1797  
Phone: (800) 822-ARMY  
[www.usma.edu](http://www.usma.edu)

### **U.S. Merchant Marine Academy**

Choice: \_\_\_\_\_

Office of Admissions  
300 Steamboat Road, Wiley Hall  
Kings Point, NY 11024-1699  
Phone: (866) 546-4778  
[www.usmma.edu](http://www.usmma.edu)

### **U.S. Naval Academy**

Choice: \_\_\_\_\_

Office of Admissions  
117 Decatur Road  
Annapolis, MD 21401  
Phone: (888) 249-7707  
[www.usna.edu](http://www.usna.edu)

**U.S Coast Guard Academy** – Nominations are not required to the Coast Guard Academy. For more information on admissions to the Academy, call the Admissions Office at (860) 444-8500.

List whether you are also seeking nominations from President Obama, Vice President Biden, Senator Jim Webb, and/or Senator Mark Warner.

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*I, the undersigned, declare that the information that I have provided on this application and any attachments/enclosures to it are true, complete and correct to the best of my knowledge and belief.*

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

## **Checklist for Candidates**

- \_\_\_\_\_ **1. Completed Application Form**
- \_\_\_\_\_ **2. Three Letters of Recommendation in sealed envelopes**
- \_\_\_\_\_ **3. Essay**
- \_\_\_\_\_ **4. Resume**
- \_\_\_\_\_ **5. Academic Transcript in a sealed envelope**
- \_\_\_\_\_ **6. SAT/ACT Scores sent direct to our office**

**All correspondence related to Service Academy Nomination should be mailed to:**

**Office of Congressman Tom Perriello  
ATTN: Ms. Brennan Johnson  
313 2<sup>nd</sup> Street SE, Suite 112  
Charlottesville, VA 22902**

## **Congressman Tom Perriello's Service Academy Reference Form**

**PLEASE USE THIS FORM AS A COVER SHEET FOR YOUR STATEMENT**

Applicant: \_\_\_\_\_

Reference: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

How long known by applicant: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

(References should not be relatives of the applicant)

The applicant has requested that Congressman Perriello consider him or her for a Congressional Nomination for admission to one or several of the United States Service Academies. In your own words, on an attached page, please state your personal knowledge of his or her qualifications and motivation to attend a Service Academy.

Please sign and date your statement at the bottom and place in a sealed envelope. Place your signature across the seal on the envelope. Please give your sealed recommendation to your applicant to be returned with his or her application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date